

**THIS AGREEMENT IS ONLY REQUIRED FOR NEW ACCOUNTS**

**BATTELLE STAFF ASSOCIATION  
Personal Cellular Telephone Agreement**

The Battelle Staff Association has negotiated a personal cellular telephone program with AT&T Wireless. This program can be extended to staff members of Battelle with access to a rate plan not normally available to individuals. Battelle staff members wishing to take advantage of this program **must provide their own cellular phone instrument, or they may purchase one through AT&T Wireless.**

Terms and Conditions:

1. Eligibility requirements: Staff member with a minimum of 12 months of service. A staff member with current debt garnishments is not eligible.
2. There is a **\$5.00** non-refundable sign up fee **per phone line** payable to Battelle Staff Association.
3. Staff member is limited to one account but may have multiple phone lines.
4. Staff member cellular and long distance charges will be a **direct credit card** billing. Invoicing detail will be sent directly to staff members work address (mail stop). If account is 30 days past due, staff members cellular phone service may be terminated immediately without notice. If there are any questions or disputes concerning phone charges, staff member will be solely responsible for resolving them directly with AT&T Wireless.
5. Staff member can cancel at any time on 30 day's notice.
6. Battelle Staff Association reserves the right to modify, suspend, or terminate cellular service for any reason at any time. Staff member hereby acknowledges that this Agreement and cellular service hereunder will be terminated, without prior notice, if Battelle Staff Association terminates its program agreement with AT&T Wireless, or if staff member terminates from Battelle.
7. Upon termination of his/her employment with Battelle, staff member may no longer participate in the Battelle Staff Association program. By signing below, staff member authorize Battelle to withdraw through a single payroll deduction from any wages, salary, or other compensation owed or to be owed to staff member for any outstanding balances on the staff member cellular phone account.

Converting your existing cellular service

Staff member is fully responsible to meet all contractual agreements with their current **non-AT&T** cellular service provider.

Deal directly with AT&T

To enroll in the Battelle Staff Association program you must complete the Battelle Staff Association AT&T Order Form, and the Battelle Staff Member Agreement and submit them at the next scheduled PHONE FAIR (see calendar posted on the web page for dates: <http://www.pnl.gov/BSA/phonex.htm>).

**EMPLOYEE AND EMPLOYEE'S SPOUSE HAVE READ AND ACCEPTED THE TERMS AND CONDITIONS STATED ABOVE.**

Name: \_\_\_\_\_

PR#: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Spouse Signature: \_\_\_\_\_

(Required if married)

Date: \_\_\_\_\_

BSA Cellular Phone Manager: \_\_\_\_\_

Date: \_\_\_\_\_